

WinSALTS

The Windows Version of the SALTS Program

PROGRAM TRAINING GUIDE

SALTS CENTRAL

Naval Inventory Control Point
Code P-04E
700 Robbins Avenue
Philadelphia, PA 19111
(215) 697-1112
DSN 442-1112
Email: help@salts.navy.mil

Detachment Offices

Norfolk, Virginia
(757) 836-3091
DSN 836-3091
Email: norfolk@salts.navy.mil

San Diego, California
(619) 532-4036
DSN 522-4036
Email: sandiego@salts.navy.mil


Pearl Harbor, Hawaii
(808) 473-7526
DSN 473-7526
Email: pearl@salts.navy.mil

JUNE 2000

The User Logon Box

The local SALTS Administrator provides User IDs and Passwords for authorized persons to use WinSALTS.

Select your User ID and enter your Password.
Click the OK button to continue.



The image shows a 'User Logon' dialog box from the WinSALTS application. The title bar reads 'WinSALTS User Logon'. On the left, there is a logo with the text 'Powered by SALTS' and two buttons: 'DOD Warning' and 'SALTS News'. Below these, it shows the 'Date: 05/23/2000' and 'Julian Date: 0144'. The main area contains the text 'Welcome to WinSALTS Standard Automated Logistics Tool Set' and 'Please select User ID and Enter Your Password:'. There is a 'User ID:' dropdown menu with 'MARZIALE' selected, and a 'Password:' text box with three asterisks. A note states 'NOTE: Your password will display as stars.' At the bottom of the main area are 'OK' and 'Cancel' buttons. The bottom of the dialog box shows 'Site Account Code: TLT' and 'Release: 4.16'.

The WinSALTS Main Menu Screen

The WinSALTS main window screen displays pulldown menu options across the top of the screen. The bottom status bar contains your SALTS Activity Code, Julian and Gregorian Dates and program version number.



Create Email Option

The WinSALTS email option can be used for sending and receiving email to valid Internet email addresses.



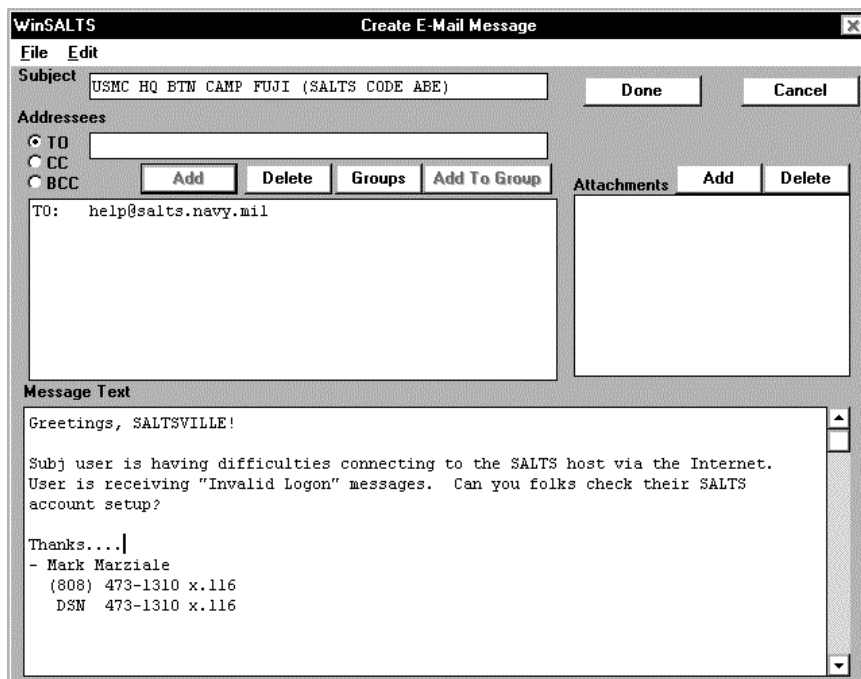
Create Email Message Box

Enter a Subject line (mandatory field).

Enter an Internet email address and click the Add button (mandatory field).

Enter your email message in the Message Text box (mandatory field).

Click the Done button when finished.



Addresses Option

This option is used for building and modifying your Email Address list and creating Email Groups.



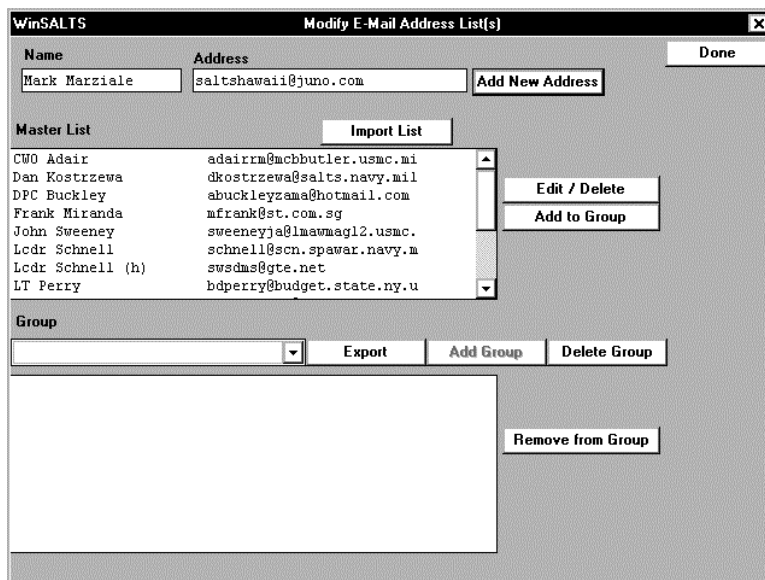
Modify Email Address List Box

Enter the person's name and Internet email address in the Name and Address boxes, respectively.

Click the Add New Address button.

Click the Edit/Delete button to modify or delete an email address.

Click the Done button to finish.



SALTS-GRAMs

The SALTS-Gram menu is used to send files or informal text messages to activities that use the SALTS program.

Create a SALTSGRAM Option

This option allows you to type an ASCII text message.



Type your message.

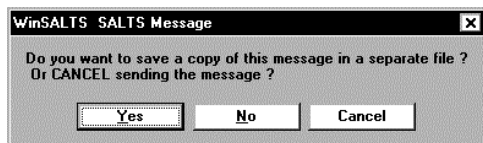
Select File.

Select Close.



When the following dialog box appears, answer appropriately:

Click the Yes button to save your outgoing message to disk before sending.
Click the No button to send your outgoing message without saving to disk.
Click the Cancel button to abort the message.



Select Destinations Dialog Box

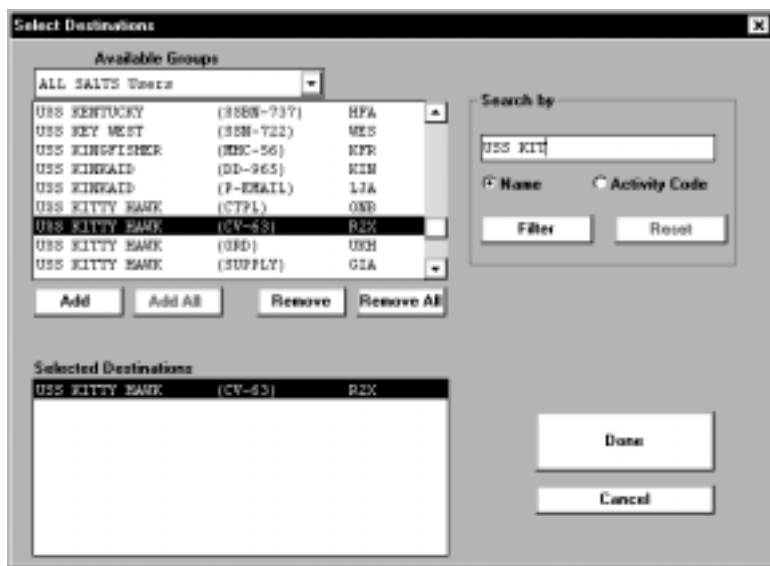
After typing a SALTS-Gram, select its destination from the Select Destinations dialog box. The Search By field can be used to find a destination using either its SALTS Address Name or Activity Code. More than one destination can be selected.

Highlight the destination of interest.

Click the Add button. The destination will appear in the Selected Destinations box.

Select additional destinations, if desired.

Click the Done button when finished.

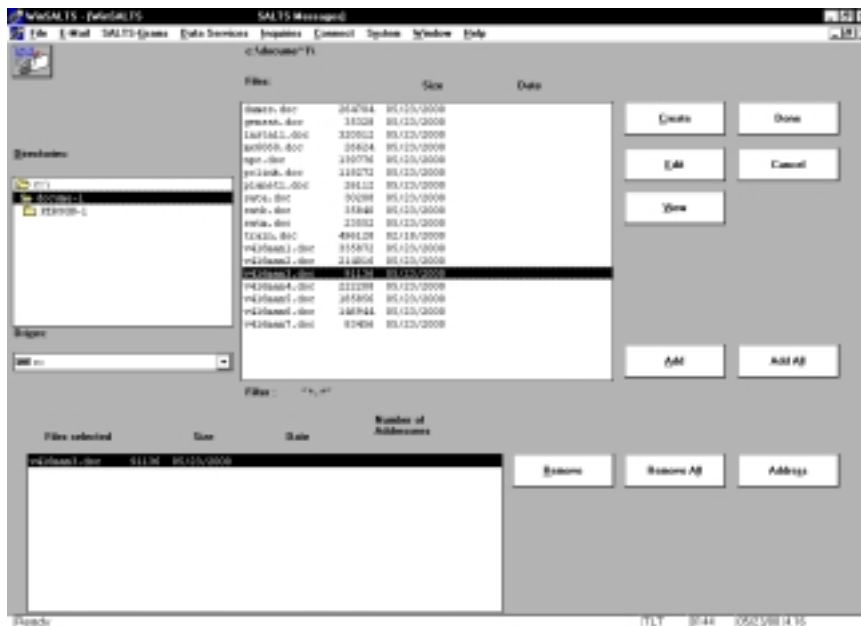


Files To Other SALTS Users Option

Use this option to send files that already exist on a drive or disk. Use it to send any file, in any format (i.e. files from Word, Excel, PowerPoint, Dbase files, Graphic files, .EXE, .ZIP, etc files).

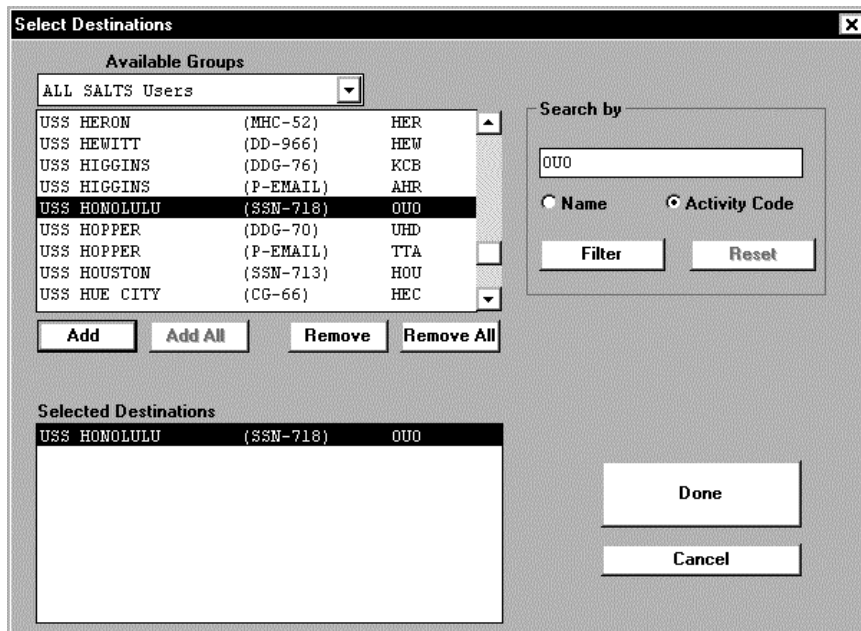


Select the appropriate location (Drive & Directory) of where the file(s) is stored. Highlight the desired file from the Files box (upper portion of screen). Click the Add button. The file name should now appear in the Files Selected box (lower portion of screen). Click the Address button to select the file s destination.



Select Destinations

Search the Address List for the file's destination(s).
Click the Add button to select the highlighted destination.
Click the Done button when finished.



The "Select Destinations" dialog box is used to select destinations for a file. It features a list of "Available Groups" on the left, a search area on the right, and a "Selected Destinations" list at the bottom.

Available Groups

Group Name	Activity Code	Destination
ALL SALTS Users		
USS HERON	(MHC-52)	HER
USS HEWITT	(DD-966)	HEW
USS HIGGINS	(DDG-76)	KCB
USS HIGGINS	(P-EMAIL)	AHR
USS HONOLULU	(SSN-718)	OUO
USS HOPPER	(DDG-70)	UHD
USS HOPPER	(P-EMAIL)	TTA
USS HOUSTON	(SSN-713)	HOU
USS HUE CITY	(CG-66)	HEC

Search by

Search text: OUO

☐ Name ☒ Activity Code

Buttons: Add, Add All, Remove, Remove All, Filter, Reset, Done, Cancel

Selected Destinations

Group Name	Activity Code	Destination
USS HONOLULU	(SSN-718)	OUO

You are returned to the previous menu.
Click the Done button to finish.



The "SALTS Message" window displays a list of files with columns for File Name, Size, and Date. It includes a search bar, a list of selected files, and buttons for file management.

Files:

File Name	Size	Date
00000000.doc	102400	05/12/2000
00000001.doc	102400	05/12/2000
00000002.doc	102400	05/12/2000
00000003.doc	102400	05/12/2000
00000004.doc	102400	05/12/2000
00000005.doc	102400	05/12/2000
00000006.doc	102400	05/12/2000
00000007.doc	102400	05/12/2000
00000008.doc	102400	05/12/2000
00000009.doc	102400	05/12/2000
00000010.doc	102400	05/12/2000
00000011.doc	102400	05/12/2000
00000012.doc	102400	05/12/2000
00000013.doc	102400	05/12/2000
00000014.doc	102400	05/12/2000
00000015.doc	102400	05/12/2000
00000016.doc	102400	05/12/2000
00000017.doc	102400	05/12/2000
00000018.doc	102400	05/12/2000
00000019.doc	102400	05/12/2000
00000020.doc	102400	05/12/2000
00000021.doc	102400	05/12/2000
00000022.doc	102400	05/12/2000
00000023.doc	102400	05/12/2000
00000024.doc	102400	05/12/2000
00000025.doc	102400	05/12/2000
00000026.doc	102400	05/12/2000
00000027.doc	102400	05/12/2000
00000028.doc	102400	05/12/2000
00000029.doc	102400	05/12/2000
00000030.doc	102400	05/12/2000
00000031.doc	102400	05/12/2000
00000032.doc	102400	05/12/2000
00000033.doc	102400	05/12/2000
00000034.doc	102400	05/12/2000
00000035.doc	102400	05/12/2000
00000036.doc	102400	05/12/2000
00000037.doc	102400	05/12/2000
00000038.doc	102400	05/12/2000
00000039.doc	102400	05/12/2000
00000040.doc	102400	05/12/2000
00000041.doc	102400	05/12/2000
00000042.doc	102400	05/12/2000
00000043.doc	102400	05/12/2000
00000044.doc	102400	05/12/2000
00000045.doc	102400	05/12/2000
00000046.doc	102400	05/12/2000
00000047.doc	102400	05/12/2000
00000048.doc	102400	05/12/2000
00000049.doc	102400	05/12/2000
00000050.doc	102400	05/12/2000
00000051.doc	102400	05/12/2000
00000052.doc	102400	05/12/2000
00000053.doc	102400	05/12/2000
00000054.doc	102400	05/12/2000
00000055.doc	102400	05/12/2000
00000056.doc	102400	05/12/2000
00000057.doc	102400	05/12/2000
00000058.doc	102400	05/12/2000
00000059.doc	102400	05/12/2000
00000060.doc	102400	05/12/2000
00000061.doc	102400	05/12/2000
00000062.doc	102400	05/12/2000
00000063.doc	102400	05/12/2000
00000064.doc	102400	05/12/2000
00000065.doc	102400	05/12/2000
00000066.doc	102400	05/12/2000
00000067.doc	102400	05/12/2000
00000068.doc	102400	05/12/2000
00000069.doc	102400	05/12/2000
00000070.doc	102400	05/12/2000
00000071.doc	102400	05/12/2000
00000072.doc	102400	05/12/2000
00000073.doc	102400	05/12/2000
00000074.doc	102400	05/12/2000
00000075.doc	102400	05/12/2000
00000076.doc	102400	05/12/2000
00000077.doc	102400	05/12/2000
00000078.doc	102400	05/12/2000
00000079.doc	102400	05/12/2000
00000080.doc	102400	05/12/2000
00000081.doc	102400	05/12/2000
00000082.doc	102400	05/12/2000
00000083.doc	102400	05/12/2000
00000084.doc	102400	05/12/2000
00000085.doc	102400	05/12/2000
00000086.doc	102400	05/12/2000
00000087.doc	102400	05/12/2000
00000088.doc	102400	05/12/2000
00000089.doc	102400	05/12/2000
00000090.doc	102400	05/12/2000
00000091.doc	102400	05/12/2000
00000092.doc	102400	05/12/2000
00000093.doc	102400	05/12/2000
00000094.doc	102400	05/12/2000
00000095.doc	102400	05/12/2000
00000096.doc	102400	05/12/2000
00000097.doc	102400	05/12/2000
00000098.doc	102400	05/12/2000
00000099.doc	102400	05/12/2000
00000100.doc	102400	05/12/2000

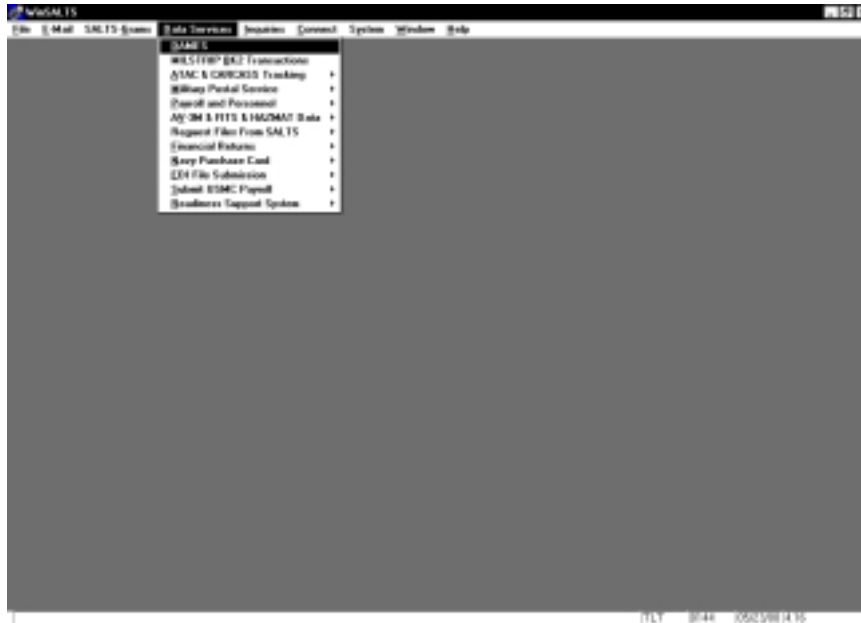
Buttons: Create, Done, Edit, Cancel, Yes, Add, Add All, Remove, Remove All, Address

DATA SERVICES

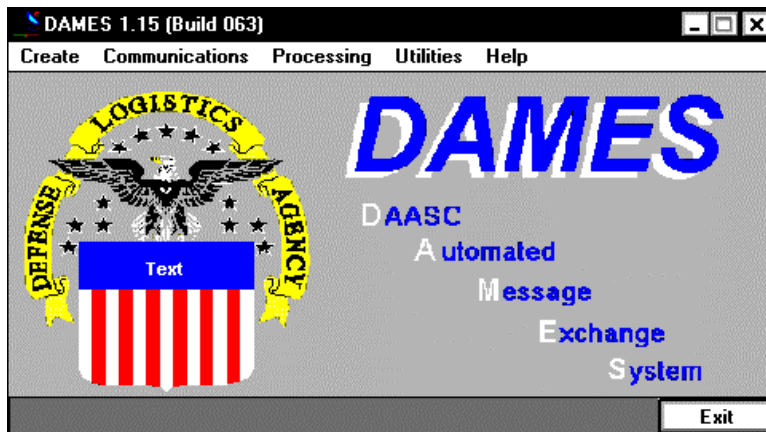
Data Services is used to prepare a variety of files for transmission. This document covers only DAMES, Payroll, and the Request Files from SALTS options. The steps needed to prepare other types of files are similar.

DAMES

This option is used for submitting supply MILSTRIP requisition data to the DAAS, Dayton, OH.



The DAMES subsystem, if installed and properly configured with WinSALTS, will start and appear on screen.



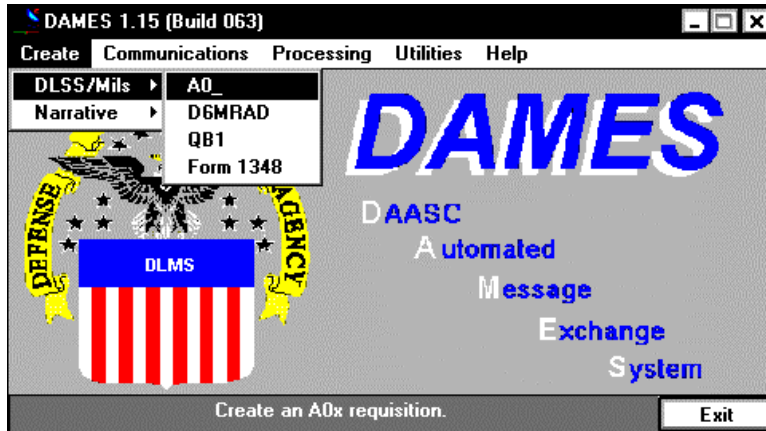
Creating MILSTRIP in DAMES

MILSTRIP requisitions can be created in DAMES.

Note: You cannot submit Narratives, such as RODs, using the WinSALTS/DAMES interface.

Select Create.

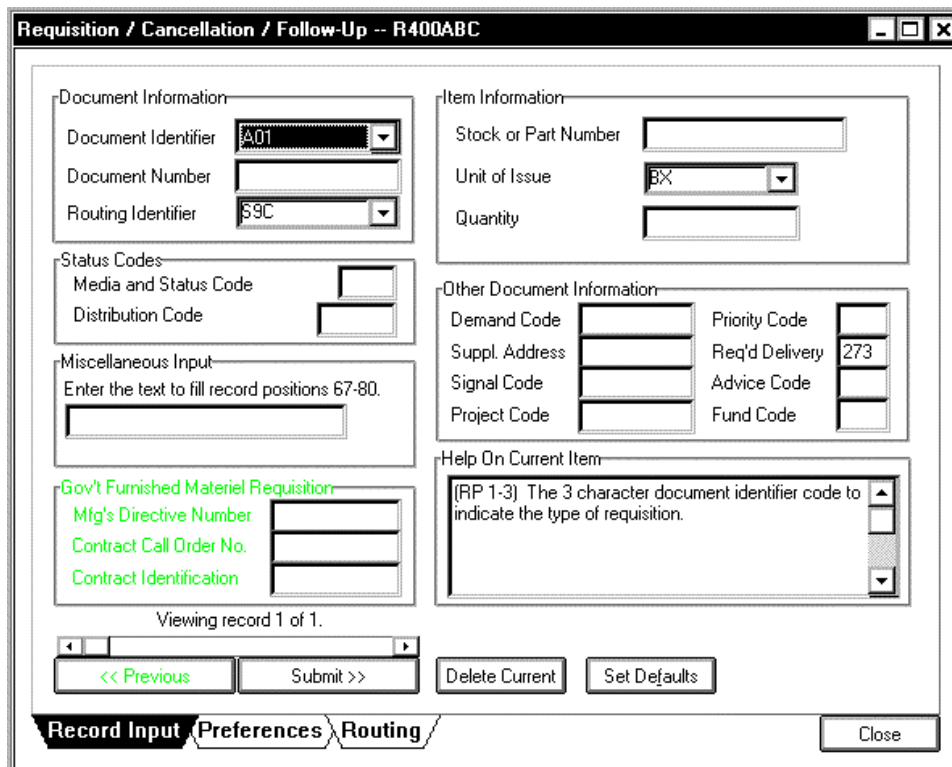
Select a form (the example for this training document will be DLSS/Mils/AO_).



Complete all required fields.

Click the Submit button to complete the record and move on to another.

Click the Close button when no further records are to be added.

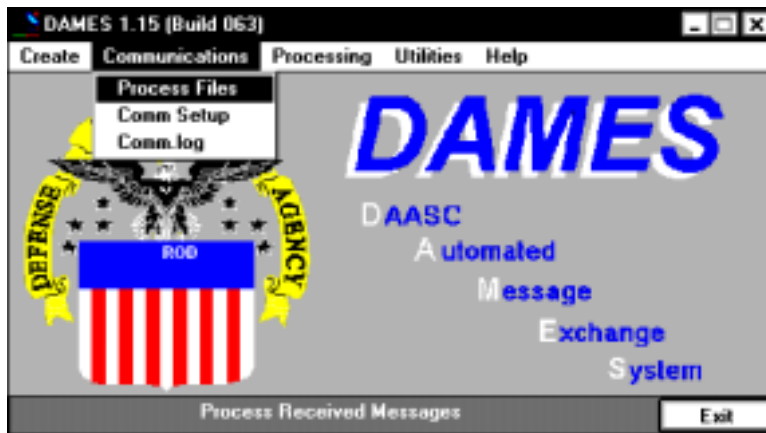


After creating all your MILSTRIP requisitions:

Select Communications.

Select Process Files.

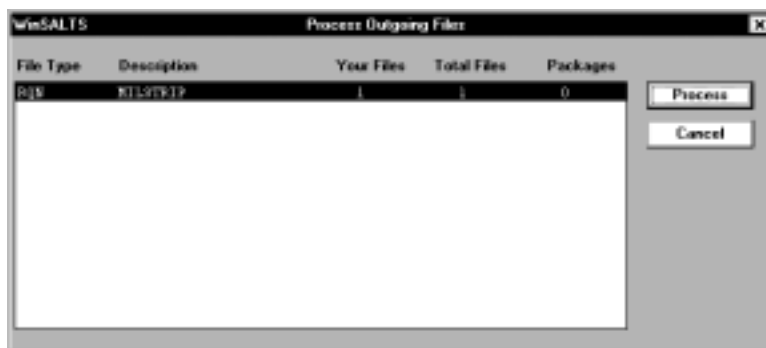
Click the Exit button to close DAMES and return to WinSALTS.



In WinSALTS, select Connect.

Select Outgoing Files.

NOTE: These steps must be taken in WinSALTS in order to get the DAMES MILSTRIP file staged for transmission on WinSALTS. You should see, as pictured here, the outgoing MILSTRIP file waiting for transmission. If not, please contact your nearest SALTS office for assistance.



NOTE: At this point, the MILSTRIP file is waiting for transmission. The file will transmit during your next SALTS connection.

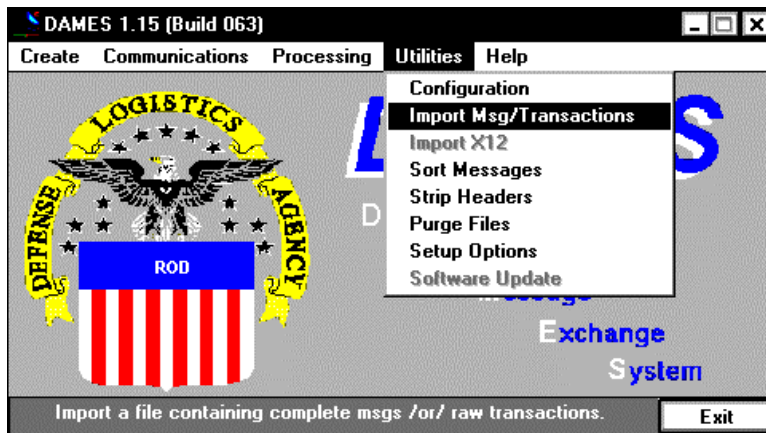
Importing Existing MILSTRIP Files into DAMES

Most activities computer systems (i.e. SNAP system) that generate MILSTRIP requisitions. To import an existing MILSTRIP file into DAMES for transmission to DAAS via WinSALTS, use the following procedure:

Important Note: The MILSTRIP file should not contain any message headers or trailers (i.e. FROM, TO, SUBJ LINE, etc.). Only MILSTRIP data should be in the file! All non-MILSTRIP entries should be removed from the file prior to further processing in DAMES.

Select Utilities.

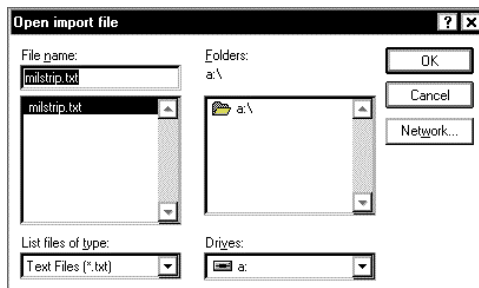
Select Import Msg/Transactions.



Select the appropriate Drive (usually C: or A:) and Folder (directory).

Select the file to be imported.

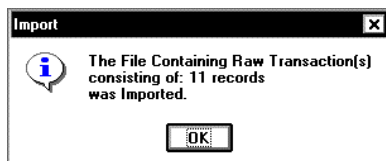
Click the OK button.



The MILSTRIP file is read into DAMES.

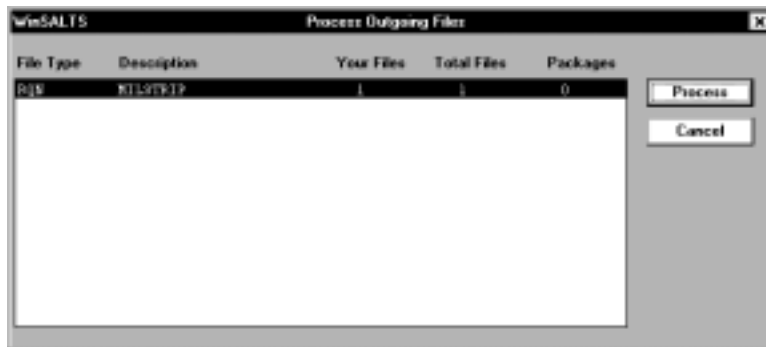
Click the OK button.

Click the Exit button to close DAMES and to return to WinSALTS.



In WinSALTS, select Connect.
Select Outgoing Files.

NOTE: These steps must be taken in WinSALTS in order to get the DAMES MILSTRIP file staged for transmission on WinSALTS. You should see, as pictured here, the outgoing MILSTRIP file waiting for transmission. If not, please contact your nearest SALTS office for assistance.



NOTE: At this point, the MILSTRIP file is waiting for transmission. The file will transmit during your next SALTS connection.

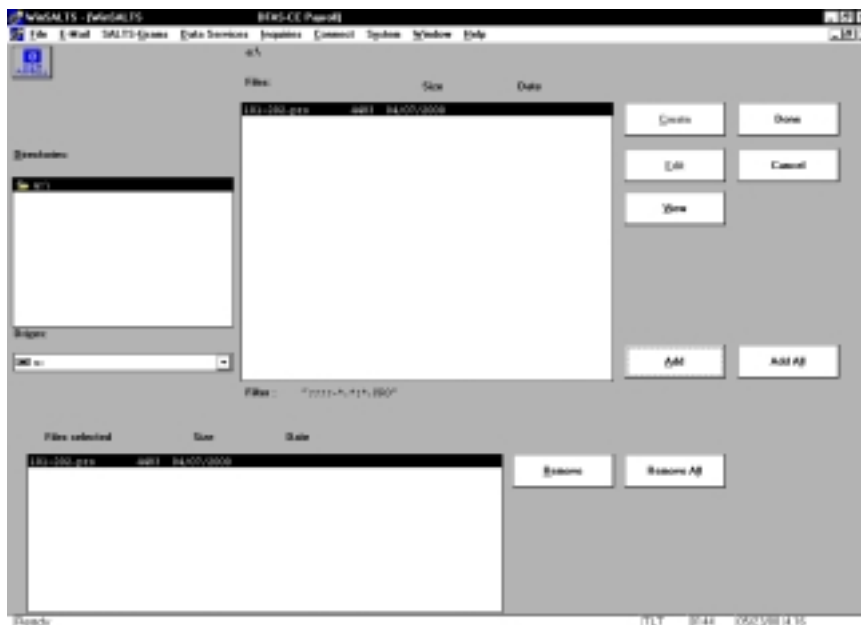
NOTE: DAMES is a separate computer program that must be installed and configured onto your WinSALTS computer. The SALTS project has developed and published a document detailing the procedures for obtaining, installing and configuring the DAMES program onto the WinSALTS computer. Please refer to this document titled DAMES Desk Guide. The document can be requested and downloaded through WinSALTS by going to Data Services/Request Files from SALTS/SALTS Standard Files/DAMES Program.

Payroll for DFAS Cleveland

This option is for sending files from the on-site UMIDS computer to DFAS, Cleveland, OH.



Select the appropriate Drive & Directory for where your Payroll data is located (usually the A Drive).
Highlight the desired Payroll file in the Files box (upper portion of screen).
Click the Add button. The file name should now appear in the Files Selected box (lower portion of screen).
Click the Done button when finished.



Request Files From SALTS

SALTS CENTRAL maintains a central bank of various files, which are of value to many users. Requests to the SALTS Host to have files sent back to the user can be created. The requests are sent during the next SALTS transmission. Requested files are received during a 2nd transmission. The SALTS Standard Files option serves as a model for the other options found in this section of the program.

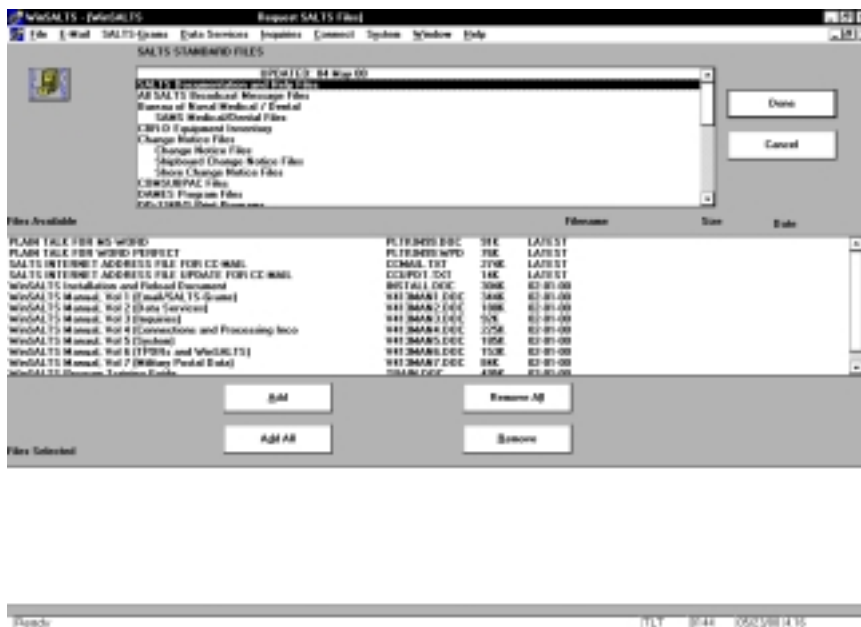
SALTS Standard Files



A listing of categories is presented in the upper box

Click on a category of interest.

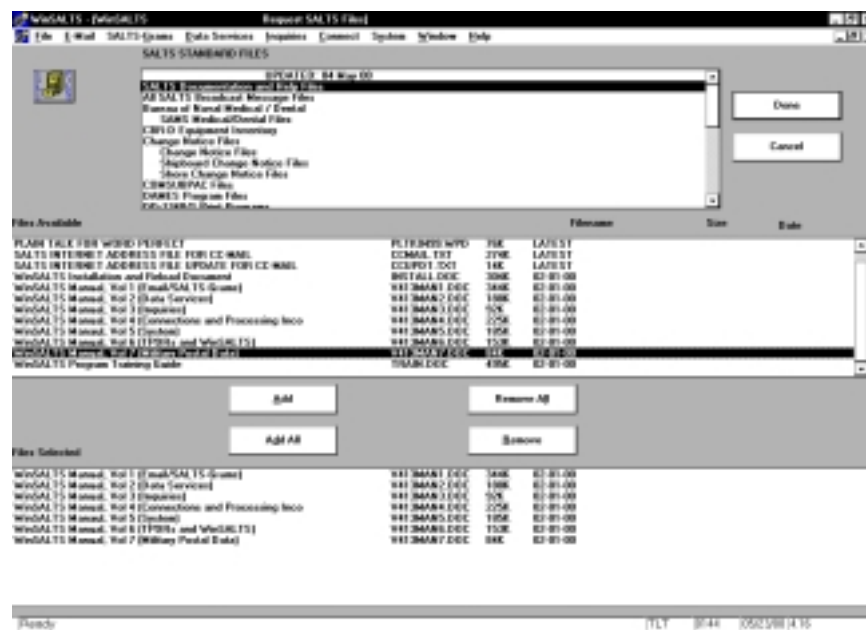
A listing of files available for that category is displayed in the Files Available box (center of screen).



Highlight a file of interest.

Click the Add button. The file will appear in the Files Selected box (bottom of screen).

Click the Done button when finished.



Note: The above example demonstrates how to obtain the complete WinSALTS Operator's Manual, Volumes 1 — 7.

INQUIRIES

PCLINK

PCLINK is a Defense Logistics Agency (DLA) program that provides worldwide access to logistics and transportation databases. PCLINK is offered as a subsystem within the WinSALTS program. Users can create queries in the PCLINK program. Queries are automatically staged for WinSALTS transmission along with other outgoing SALTS traffic. The queries are processed by the SALTS Host. Query results are returned to the user's SALTS account after a minimal waiting period (normally 20 minutes).



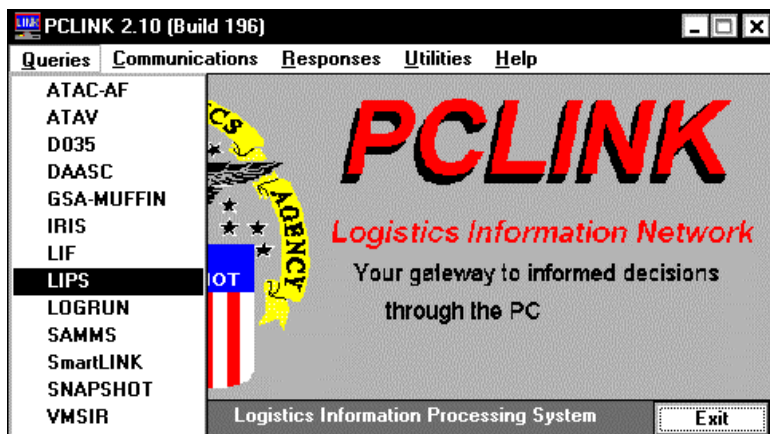
The PCLINK subsystem, if installed and properly configured with WinSALTS, will start and appear on screen.



Creating Queries

Logistics Information Processing System (LIPS)

The LIPS database provides a 120-day snapshot of requisition backorders, cancellations, in-process and shipment status for all services using a 6-digit DODACC or a 14-digit requisition number.



The LIPS Inquiry window appears.

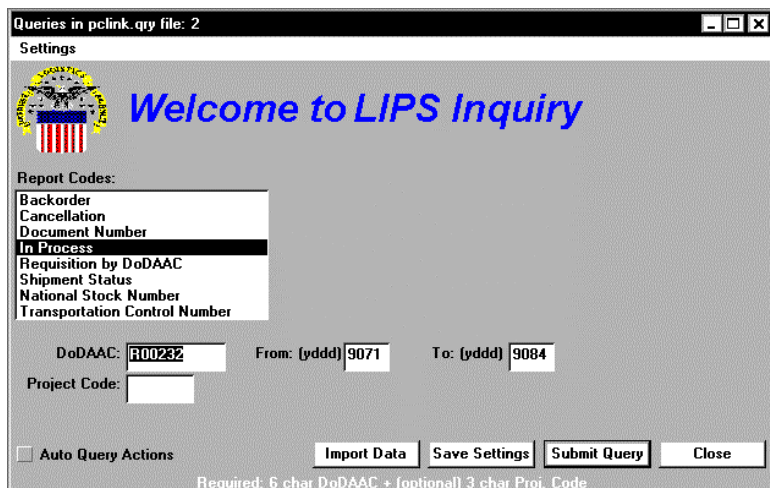
Select the type of query you want to create (i.e. Backorder, Cancellation, etc.)

Fill-in the required fields of information (these fields will vary depending on the type of query being created).

Click the Submit Query button.

Create other queries as desired.

Click the Close button when finished.



NOTE: PCLINK is a separate computer program that must be installed and configured onto your WinSALTS computer. The SALTS project has developed and published a document detailing the procedures for obtaining, installing and configuring the PCLINK program onto the WinSALTS computer. Please refer to this document titled WinSALTS PCLink Guide. The document can be requested and downloaded through WinSALTS by going to Data Services/Request Files from SALTS/SALTS Standard Files/PCLINK Program.

Brief Description of PCLINK Databases

Advanced Traceability and Control for the U.S. Air Force (ATAC-AF): This system provides a detailed history of all actions taken to process Air Force requisitions. Output consists of coded, 80-card column records processed by Military Standard (MILS) and Air Force logistics information system.

U.S. Army Total Asset Visibility (ATAV): This system provides visibility of stock levels in all Army commands.

U.S. Air Force s D035 Stock Control System (D035): This system gives you visibility of item inventory and supply management information at the Air Logistics Centers (ALCs). You can get item manager and cataloging data, stock-on-hand, due-in assets, and status of requisitions.

Defense Automatic Address System Center (DAASC) Inquiry System: This system provides information on Communication Routing Identifiers (COMMRI), DoD Activity Address Codes (DODAAC), Routing Identifier Codes (RIC), and Military Assistance Program Address Codes (MAPAC).

Interrogation Requirements Information System (IRIS): This system gives you visibility of surplus stock available from Defense Reutilization and Marketing Offices (DRMOs) located worldwide.

Logistics Intelligence File (LIF): This system is the U.S. Army s central data bank for supply and transportation information. LIF provides visibility of individual requisitions and shipments as they are processed through the logistics pipeline. LIF also provides a number of management reports such as requisition processing times for an individual direct support activity.

Logistics Information Processing System (LIPS): This system provides requisition, supply status and shipping status information for all military services. You can get status on an individual requisition by entering a document number or Transportation Control Number (TCN). You can also identify requisitions submitted, backordered, canceled or rejected, requisitions in process, by NSN and shipping status of requisitions for a given DODAAC.

Logistics Remote Users Network (LOGRUN): This system provides information about over 6 million supply items in the Federal Government inventory and contractors who do business with the Department of Defense. LOGRUN will give you the National Stock Number (NSN) of the item, suppliers of the item, management data such as unit of issue and Source of Supply, interchangeable and substitute items, and physical and performance characteristics.

General Service Administration s Multi-Use File for Interagency News (MUFFIN): MUFFIN provides current status of all open FEDSTRIP requisitions and historical data on requisitions shipped during the past 12 months.

Standard Automated Material Management System (SAMMS): This system gives you visibility of item inventory and supply management information at the Defense Logistics Agency (DLS) Supply Centers. You can get status of requisitions, stock on hand, due in assets, backorders, and reports of discrepancy.

SmartLINK: SmartLINK automates research on supply items before requisitioning. All you need to know is the National Stock Number (NSN) of your item. SmartLINK will retrieve Item Information (retrieved from LOGRUN), Surplus Assets (retrieved from the DRMO system), Wholesale Assets (retrieved from D035, ATAV, DLA SAMMS, and SNAPSHOT), and Retail Assets (retrieved from ATAV and VMSIR).

U.S. Navy s Wholesale Stock Inquiry System (SNAPSHOT): This database is managed by the Navy and provides information about items managed by the Navy Inventory Control Point (NAVICP). SNAPSHOT provides inventory management information, stock status, part number information, and alternate NIINs.

U.S. Navy s Virtual Master Stock Inventory Record (VMISR): This system provides visibility of stock available at Navy stock points.

Worldwide Port System (WPS): This system is operated by the Military Traffic Management Command (MTMC). WPS tracks military cargo through common-user ocean ports. You can get current shipment status by submitting a Transportation Control Number (TCN).

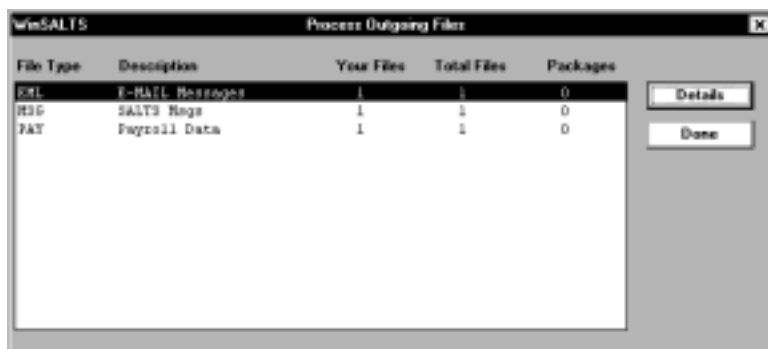
OUTGOING FILES

The Outgoing Files option can be used to display and/or delete files that have been prepared for transmission.



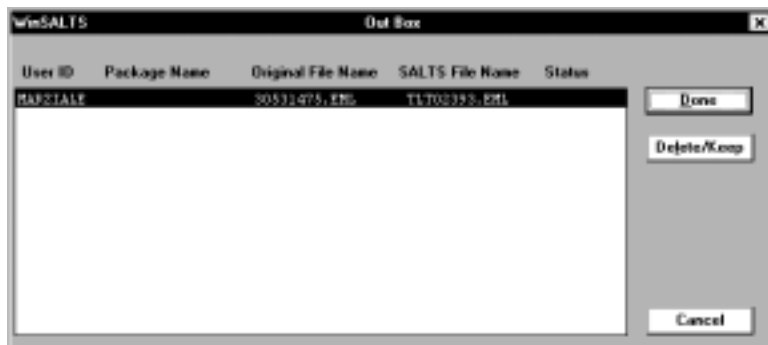
Highlight the line of interest.

Click the Process button to see additional information about the files and/or to delete individual files.



Highlight the file you want to delete.

Click the Delete/Keep button.



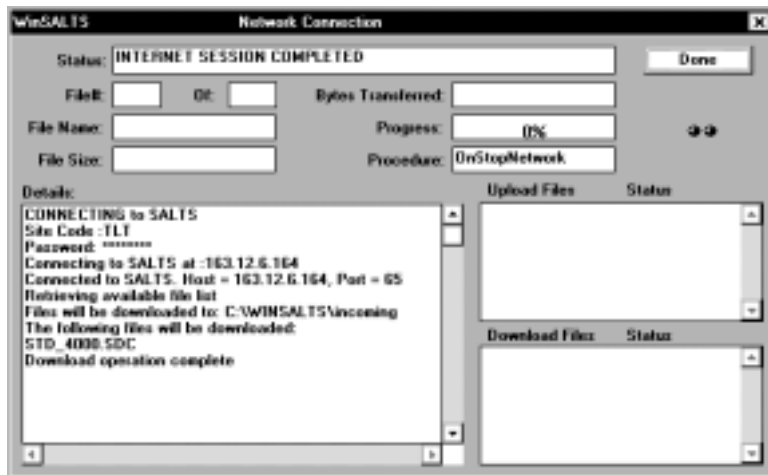
CONNECT

When you have completed preparing all your outgoing files, you will want to establish a connection to the SALTS Host to transmit them. Connection can be made via a dial-up modem or Internet.



By Internet Option

This option is used to transmit data through a direct or modem Internet connection. The SALTS network connection establishes a single connection with the server at one of the following IP Addresses: **163.12.6.163** and **163.12.6.164**.



Firewall Issues

Many commands use a network firewall, which is used to protect your command's network from outside intrusion or to restrict connections to the outside world. The WinSALTS program uses the following Port sets:

65 (outgoing) and **66** (incoming)
16640 (outgoing) and **16896** (incoming)
80 (outgoing) and **80** (incoming)

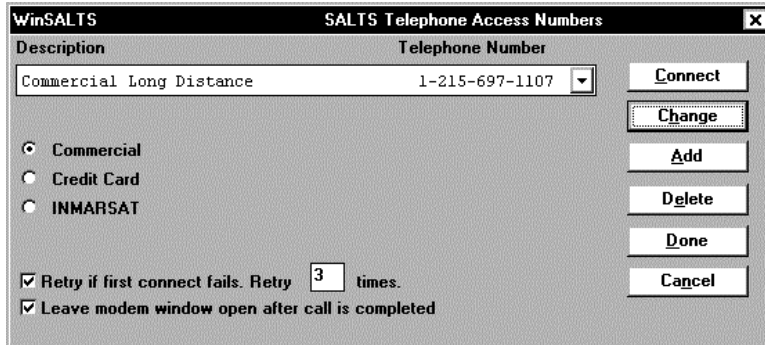
At least one set must be opened for the WinSALTS Internet connection to work. Contact your local network administrator for assistance.

By Telephone Option

This option is used to transmit prepared data using a dial-up modem device that calls directly into the SALTS Host. Commercial or military DSN phone lines, cellular systems, or INMARSAT and SHF SATCOM can be used to establish a dial-up modem connection.

Select the desired phone number.

Click the Connect button.



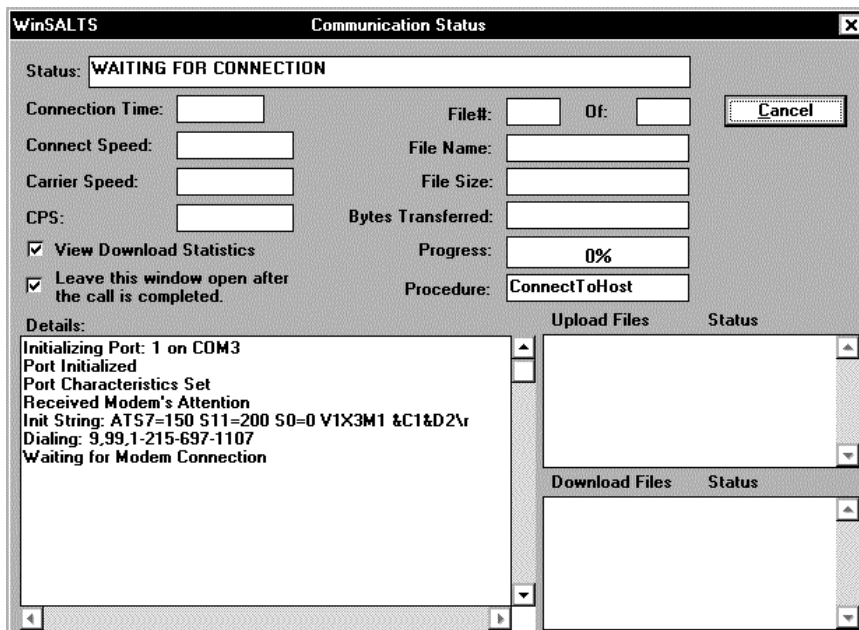
The dialog box titled "WinSALTS SALTS Telephone Access Numbers" contains a table with two columns: "Description" and "Telephone Number". The first row shows "Commercial Long Distance" and "1-215-697-1107". To the right of the table are buttons for "Connect", "Change", "Add", "Delete", "Done", and "Cancel". Below the table are three radio buttons: "Commercial" (selected), "Credit Card", and "INMARSAT". At the bottom, there are two checked checkboxes: "Retry if first connect fails. Retry 3 times." and "Leave modem window open after call is completed".

Description	Telephone Number
Commercial Long Distance	1-215-697-1107

☒ Commercial
☐ Credit Card
☐ INMARSAT

☒ Retry if first connect fails. Retry 3 times.
☒ Leave modem window open after call is completed

The connection process begins by initializing the Port and Modem and dialing the SALTS Host number.



The dialog box titled "WinSALTS Communication Status" shows the connection progress. The "Status" field displays "WAITING FOR CONNECTION". Below this are fields for "Connection Time:", "Connect Speed:", "Carrier Speed:", "CPS:", "File#:", "Of:", "File Name:", "File Size:", "Bytes Transferred:", "Progress:" (0%), and "Procedure:" (ConnectToHost). There are checkboxes for "View Download Statistics" and "Leave this window open after the call is completed.". A "Cancel" button is in the top right. A "Details" section on the left shows a log of events: "Initializing Port: 1 on COM3", "Port Initialized", "Port Characteristics Set", "Received Modem's Attention", "Init String: AT\$7=150 \$11=200 \$0=0 V1X3M1 &C1&D2\r", "Dialing: 9,99,1-215-697-1107", and "Waiting for Modem Connection". On the right, there are two empty lists for "Upload Files" and "Download Files", each with a "Status" column.

Status: WAITING FOR CONNECTION

Connection Time: File#: Of: Cancel

Connect Speed: File Name:

Carrier Speed: File Size:

CPS: Bytes Transferred:

☒ View Download Statistics Progress: 0%

☒ Leave this window open after the call is completed. Procedure: ConnectToHost

Details:

Initializing Port: 1 on COM3
Port Initialized
Port Characteristics Set
Received Modem's Attention
Init String: AT\$7=150 \$11=200 \$0=0 V1X3M1 &C1&D2\r
Dialing: 9,99,1-215-697-1107
Waiting for Modem Connection

Upload Files Status

Download Files Status

Next, the SALTS Host answers the call, modem connection is established, and the logon procedure is done.

WinSALTS Communication Status

Status: ***** COMMUNICATIONS SESSION COMPLETED ***** Done

Connection Time: 00:00:04 File#: Of:

Connect Speed: File Name:

Carrier Speed: File Size:

CPS: Bytes Transferred:

☒ View Download Statistics Progress: 0%

☒ Leave this window open after the call is completed. Procedure: DisconnectFromHost

Details:

619-532-4036 DSN: 522-4036
Email: mmh@salts.icpphil.navy.mil
HAWAII:
808-473-7526 DSN: 473-7526
Email: tlt@salts.icpphil.navy.mil

Waiting for 'First Name:' prompt
First Name: SALTDET
Waiting for 'Last Name:' prompt
Last Name: PEARL
Password:
: *****
Looking up SALTDET PEARL... Please wait.
Good morning, SALTDET.

Upload Files Status

Download Files Status

Next, all outgoing files are uploaded to SALTS CENTRAL. Files waiting for your pickup (including software updates) are downloaded to your computer. When data transfer is complete the connection is disconnected.

Click the Done button to continue.

WinSALTS Communication Status

Status: ***** COMMUNICATIONS SESSION COMPLETED ***** Done Cancel

Connection Time: 00:00:22 File#: Of:

Connect Speed: File Name:

Carrier Speed: File Size:

CPS: Bytes Transferred:

☒ View Download Statistics Progress: 0%

☒ Leave this window open after the call is completed. Procedure: DisconnectFromHost

Details:

File: tlt_4727.eml, Bytes=1024, Rate=1080, Errors=0, Block=1
File: tlt_4727.eml, Bytes=1403, Rate=918, Errors=0, Block=2
File: tlt_4728.eml, Bytes=0, Rate=0, Errors=0, Block=0
File: tlt_4728.eml, Bytes=1024, Rate=1080, Errors=0, Block=1
File: tlt_4728.eml, Bytes=2048, Rate=1080, Errors=0, Block=2
File: tlt_4728.eml, Bytes=2079, Rate=954, Errors=0, Block=3
File transfer function returned 0.
Total Files: 3, Bytes: 7651, Errors: 0
File Download is Complete
Thank you for calling SALTS
Hanging up the Phone
Uninitializing the Port
Disconnect complete

Upload Files Status

TLT00294.MSG	UPLOADED
TLT00295.EML	UPLOADED

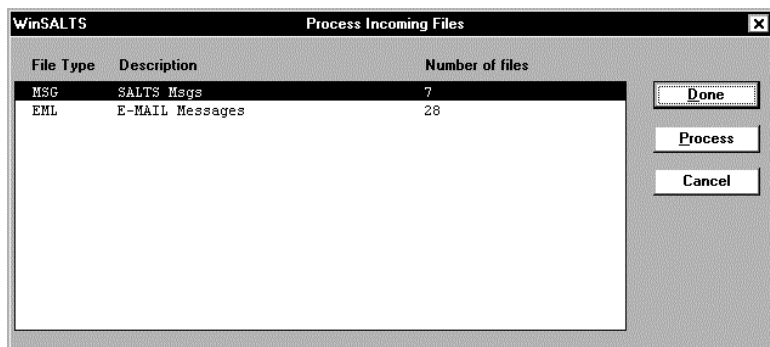
Download Files Status

TLT_4727.EML	DOWNLOADED
TLT_4728.EML	DOWNLOADED

Process Incoming Files Dialog Box

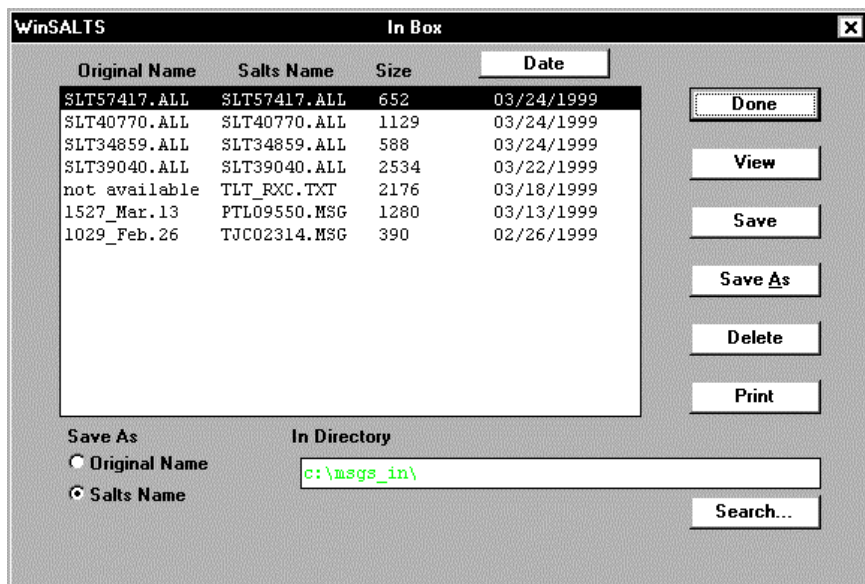
Files downloaded to you during connection will need to be processed (i.e. Viewed, Saved, Printed or Deleted). A dialog box will appear onscreen when incoming files need to be processed.

Highlight the File Type you wish to process.
Click the Process button.



The following In Box dialog box appears.

Done:	Exit the In Box
View:	To display the file onscreen
Save:	Save file using specified file name and directory
Save As:	Save file after modifying file name and/or directory
Delete:	Delete the file
Print:	Print file to attached printer
Search:	To change where the file will be saved (i.e. In Directory)
Date:	Toggles the sort order of the files (i.e. ascending vs. descending order)



SYSTEM CONFIGURATION

System configuration, logs and utilities are all contained under the System module.



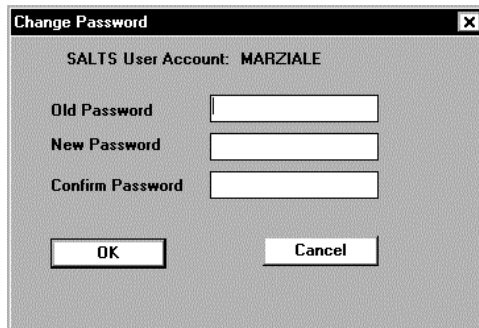
Change Password

The current user can change their WinSALTS User ID password using this option.

Enter current (old) password.

Enter new password and confirm it.

Click the OK button when finished.



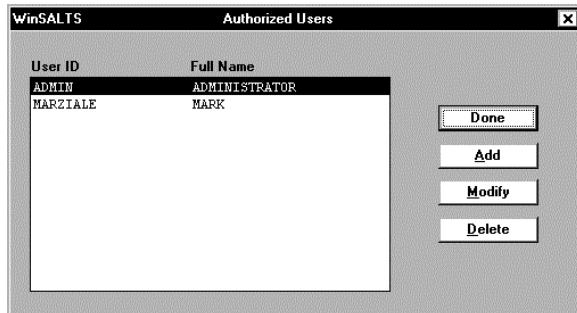
User Configuration

The local SALTS Administrator uses this option to create User Ids so others can have access to SALTS.

Click the Add button to add a user.

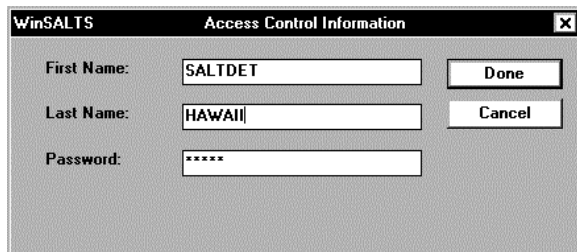
Click the Modify button to modify an existing user.

Click the Delete button to delete a user.



Access Control

The local SALTS Administrator configures this menu during WinSALTS Installation. It is not normally changed.

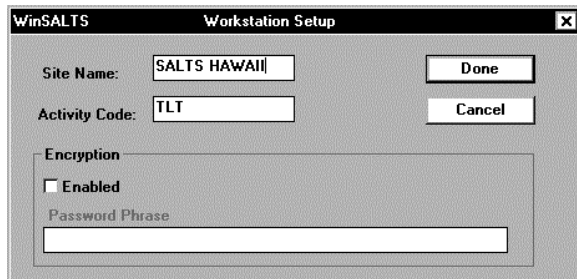


Site Information

The local SALTS Administrator configures this menu during WinSALTS Installation. It is not normally changed.

Enter your activity s name.

Enter the 3-character SALTS code assigned to you by SALTS CENTRAL



SALTS Phone Number

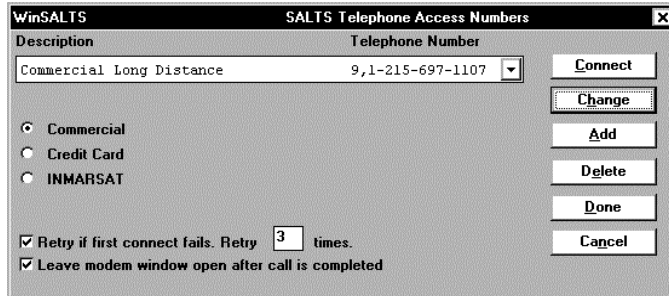
This option holds the phone numbers needed by the modem to call to the SALTS Host.

Click the Change button to modify an existing number.

Click the Add button to insert a new number.

Click the Delete button to delete an existing number.

Click the Done button to finish.



The dialog box titled "WinSALTS SALTS Telephone Access Numbers" contains a table with two columns: "Description" and "Telephone Number". The first row shows "Commercial Long Distance" and "9,1-215-697-1107". To the right of the table are buttons: "Connect", "Change", "Add", "Delete", "Done", and "Cancel". Below the table are three radio buttons: "Commercial" (selected), "Credit Card", and "INMARSAT". At the bottom, there are two checked checkboxes: "Retry if first connect fails. Retry 3 times." and "Leave modem window open after call is completed".

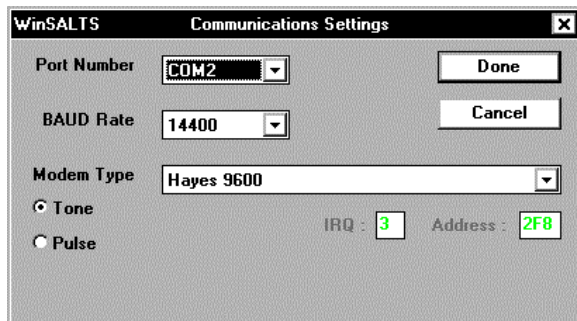
Modem Settings

This option identifies the COMPORT, BAUD RATE, and MODEM TYPE for your modem. These must match the Windows settings found under Control Panel.

Select the appropriate Port Number, BAUD Rate, Modem Type and Dial Type (Tone or Pulse).

Select Custom under Port Number to change the IRQ and Address settings.

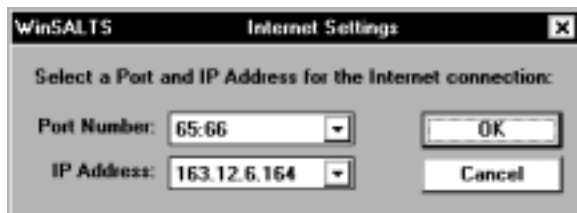
Select Custom under Modem Type to use customized modem initialization strings.



The dialog box titled "WinSALTS Communications Settings" contains several fields and buttons. "Port Number" is set to "COM2", "BAUD Rate" is set to "14400", and "Modem Type" is set to "Hayes 9600". There are "Done" and "Cancel" buttons. Below these are radio buttons for "Tone" (selected) and "Pulse". To the right of the radio buttons are fields for "IRQ : 3" and "Address : 2F8".

Internet Settings

Customers, who will connect to the SALTS host via the Internet and must go through a network firewall, will use this option. Please check with you local network administrator for the proper settings to use.



The dialog box titled "WinSALTS Internet Settings" contains the text "Select a Port and IP Address for the Internet connection:". Below this are two fields: "Port Number:" set to "65:66" and "IP Address:" set to "163.12.6.164". There are "OK" and "Cancel" buttons.

Configure Selective Download

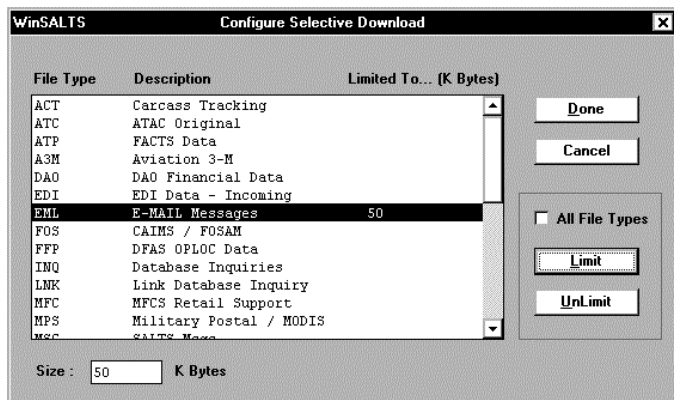
This option can be used to set file size limits on incoming files. This is especially useful when transmitting over INMARSAT. Files that exceed the specified size limits are skipped during transmission. Skipped files can be selectively downloaded, if desired, or left in a hold status on the SALTS Host for download at a later time.

Highlight the File Type to limit.

Enter the file size limit in the Size field (K bytes = 1,000 bytes).

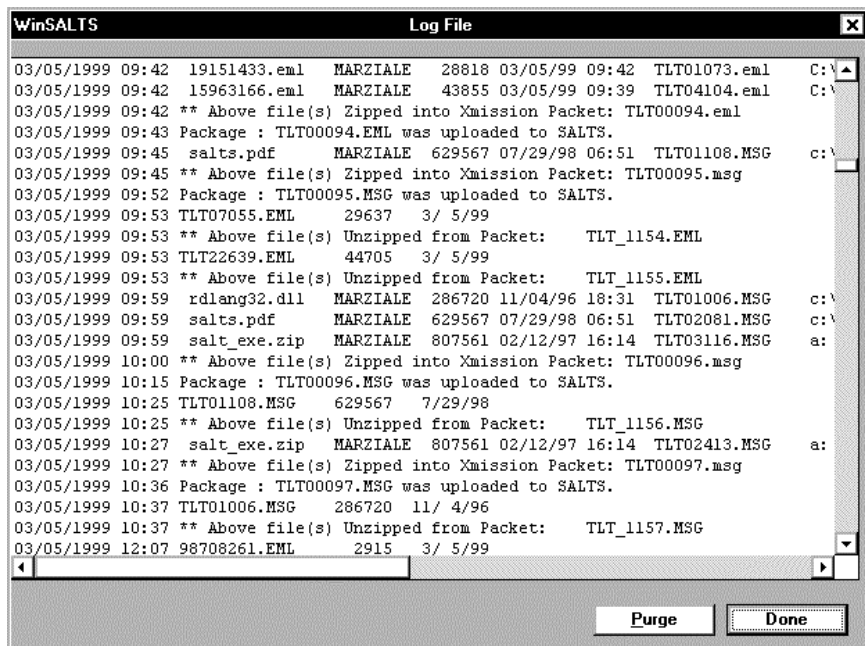
Click the Limit button (simultaneously set limits on all file types by using the All File Types box)

Click the UnLimit button to remove file limits.



Log File

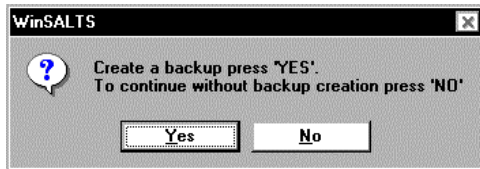
The Log keeps an ongoing record of all files sent and received. The log should be periodically purged.



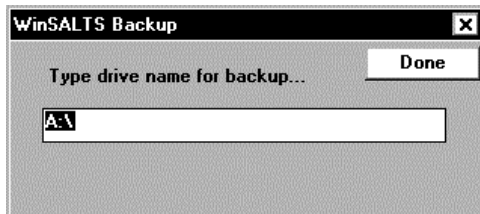
WinSALTS Backup

The WinSALTS program comes with a backup utility. This utility will only backup the SALTS program and its configuration files. It does not backup user data. The backup can be run at any time. At minimal, the backup should be run at least once a month. Three blank, formatted disks should be available before running the backup.

Click the Yes button to continue.



Enter the appropriate target drive for the backup files.



When the backup completes, a README.TXT file on Disk #1 provides information on how to reload the program in case of software or hardware failure.

FINAL NOTE

This document is intended to serve as a WinSALTS training guide only. It is an abridged version of the complete WinSALTS Operator's Manual. The complete WinSALTS Operator's Manual is composed of a set of seven documents called Volumes. Users are encouraged to obtain the full manual either by visiting the SALTS web page at www.salts.navy.mil, or by using the Request Files from SALTS option in WinSALTS (see pages 15 and 16 of this document).

SALTS ACCOUNT INFORMATION

Use this space to record your SALTS Account Information. Contact your nearest SALTS representative if you need assistance.

SALTS First Name: _____

SALTS Last Name: _____

SALTS Password: _____

SALTS Activity Code: _____

(END OF WINSALTS TRAINING GUIDE)